

COPS Hiring Recovery Program (C

Attachment to SF-424

OMB Number: 1103-0098
Expiration Date: 09/30/2009

General Instructions:

The COPS Hiring Recovery Program (CHRP) is a competitive grant program that provides funding directly to law enforcement primary law enforcement authority to create and preserve jobs and to increase their community policing capacity. Funding is available to hire full-time career law enforcement officers. There is no local matching requirement, but grantee agency's current entry-level salaries and benefits for sworn officer positions. Any additional costs for higher salaries under the CHRP grant must be paid for by the grantee agency.

In preparing your agency's grant application, please be advised that grantees are prohibited from reducing state, local, or tribal officer positions as a direct result of applying for and/or receiving this CHRP grant. Instead, this program is intended to supplement state, local, or tribal funding that your agency would otherwise be able to budget for sworn officer positions.

In addition, at the conclusion of federal funding, grantees must retain all sworn officer positions awarded under the grant. Any unfunded positions should be added to your agency's law enforcement budget with state and/or local funds, over and above the budget for sworn officer positions that would have existed in the absence of the grant.

To the extent possible, all data should come from a publicly verifiable source, and documentation may be requested. This information will be used to evaluate your jurisdiction's need for federal assistance to address its public safety needs.

Section 1: EXECUTIVE INFORMATION

Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

A. Applicant ORI Number: IL08493

B. *Applicant DUNS Number: 617554506

A Data Universal Numbering System (DUNS) number is required. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the How to Apply section of the COPS Application Guide.

C. *Central Contractor Registration (CCR)

All applicants are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the How to Apply section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Does your agency have an active registration with the Central Contractor Registry?

Yes No

If no, will your agency agree to have an active registration with the Central Contractor Registry before any COPS grant funding is awarded?

Yes No

D. *GNIS ID: 0426595

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the U.S. Board on Geographic Names website. For more information about how to obtain a GNIS number, please refer to the How to Apply section of the CHRP Application Guide

E. Law Enforcement Executive/Program Official Information:

For Law Enforcement Agencies: Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent).

*Title: Director

*First Name: Rafael

MI:

*Last Name: Gutierrez

Suffix:

*Agency Name: Illinois Department of Natural Resources

*Street 1: One Natural Resources Way

Street 2:

*City: Springfield

*State: IL

*Zip Code: 62702

*Telephone: 217-782-6431

Fax: 217-785-8405

*Email: rafael.gutierrez@illinois.gov

*Type of Agency: State

F. Government Executive/Financial Official Information:

For Government Agencies: Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent).

*Title: Director

*First Name: Marc

MI: A

*Last Name: Miller

Suffix:

*Agency Name: State of Illinois, Department of Natural Resources
*Street 1: One Natural Resources Way
Street 2:
*City: Springfield
*State: IL
*Zip Code: 62702
*Telephone: 217-785-0075
Fax: 217-785-9236
*Email: marc.miller@illinois.gov
*Type of Government Entity: State

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Section 2: GENERAL AGENCY INFORMATION

A. General Applicant Information

*1. Cognizant Federal Agency: Other

Enter your jurisdiction's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget.

*2. Fiscal Year: 07/01/2008 to 06/30/2009 (MM/DD/YYYY)

*3. Jurisdictional population as of the 2000 U.S. Census: 12419293

Check here if the jurisdictional population is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.). *(If checked, skip Question 4 and go to Question 5)*

4. Enter the total jurisdictional population as of the 2007 Census Estimate. The Census Estimate can be looked up in the American FactFinder. 12852548

*5. If the jurisdictional population is not represented by 2007 U.S. Census figures, please indicate the size of the population in 2007:

Please indicate the source of this estimate:

*6. Do officers have primary law enforcement authority for this entire jurisdictional population? [An agency with primary law enforcement authority is defined as the first responder to calls for service, and has ultimate and final responsibility for the prevention, detection, and/or investigation of crime within its jurisdiction.]

Yes No

If NO, what is the actual population for which your department has primary law enforcement authority? For example, your service population may be the 2007 Census Estimate minus the population of the incorporated towns and cities that have their own police departments within your geographic boundaries.

B. Law Enforcement Agency Information

*1. Enter the Current Fiscal Year Budgeted Sworn Force Strength:

Full-time: 146 Part-time: 0

The budgeted number of sworn officer positions is the number of sworn positions your agency has funded within its budget, including state, Bureau of Indian Affairs, and locally-funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

***2. Enter the Current Fiscal Year Actual Sworn Force Strength as of the Date of This Application:**

Full-time: 146

Part-time: 0

The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

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Section 3: CHRP PROGRAM REQUEST

Your agency may apply for COPS funds to use on or after the official grant award start date to hire new, additional officer positions (including filling existing unfunded vacancies) or rehire officers who have already been laid off, or are currently scheduled to be laid off on a future date, as a result of state, local or tribal budget reductions. Please base your application request on your agency's current anticipated needs for funding in these primary categories. Please also be mindful of the initial three year grant period and your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures.

As described in detail in the CHRP Application Guide, it is imperative that applicants understand that the COPS statute nonsupplanting requirement mandates that CHRP funds may be used only to supplement (increase) a grantee's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a grantee otherwise would have spent on officer positions if it had not received a CHRP award. This means that if your agency plans to:

- a. Hire new officer positions (including filling existing officer vacancies that are no longer funded in your agency's budget): It must hire these additional positions on or after the official grant award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual;
- b. Rehire officers who have already been laid off (at the time of application) as a result of state, local, or tribal budget cuts: It must rehire the officers on or after the official grant award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual;
- c. (c) Rehire officers who are (at the time of application) currently scheduled to be laid off on a future date as a result of state, local, or tribal budget cuts: It must continue to fund the officers with its own funds from the grant award start date until the date of the scheduled lay-off (for example, if the CHRP award start date is September 1 and the lay-off is scheduled for November 1, then the CHRP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off), identify the number and date(s) of the scheduled lay-off(s) in this application [see below], maintain documentation showing the date(s) and reason(s) for the lay-off, and otherwise comply with the nonsupplanting requirement as described in detail in the CHRP Application Guide and Grant Owner's Manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if the CHRP funds were not available, it may transfer the officers to the CHRP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHRP grant funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's CHRP grant records during the grant period and for three years following the official closeout of the CHRP grant in the event of an audit, monitoring, or other evaluation of your grant compliance. The following tips are designed to help comply with the program and financial requirements associated with the administration of your grant.

When completing the questions below, please base your responses on your agency's current (at the time of application) needs for funding in the three hiring categories (new hires, rehires of previously laid off officers, and rehiring officers who are scheduled to be laid off on a specific future date). CHRP grant awards will be made for officer positions requested in each of these three categories and recipients of CHRP awards are required to use awarded funds for the specific categories awarded.

During the review of your agency's application, if the COPS Office reduces the number of positions you requested in the application, the COPS Office may contact you to obtain a new number of officer positions requested in each category.

***How many COPS officer positions is your agency requesting (total)?** 20

***How many of the positions do you anticipate will be:**

- a. To hire new, additional officer positions (including to fill existing vacancies that are no longer funded in your agency's budget)? 20
- b. To rehire officers who have already been laid off (at the time of application) as a result of state, local, or tribal budget reductions? 0
- c. To rehire officers who are (at the time of application) currently scheduled to be laid off on a specific future date as a result of state, local, or tribal budget reductions?

0

(# Positions)

Date of the scheduled lay-off for these officers

If your agency has planned multiple future lay-off dates, please use the additional space below:

0

(# Positions)

Date of the scheduled lay-off for these officers

0

(# Positions)

Date of the scheduled lay-off for these officers

Special Reminder for Rehired Officers:

The CHRP program awards funding based on your agency's *entry-level* salary and benefit package. Any additional (higher than entry-level) salary and benefits expenses for rehired officers must be paid by your agency.

Certification Regarding Scheduled Lay-Offs:

If your agency plans to use CHRP funds to rehire officers who are currently scheduled to be laid off on a future date (under category c above), please certify (by checking the appropriate boxes) to the following:

***Certification:**

My agency has and will maintain documentation showing the date(s) of the scheduled lay-off(s) and demonstrating that the scheduled lay-off(s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHRP grant funds (as described above).

My agency will use its own funds to continue funding these officers until the scheduled date(s) of the lay-off(s) and will use CHRP funds to rehire these officers only on or after the scheduled date of the lay-off(s).

My agency recognizes that the CHRP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers beyond entry-level are our responsibility to pay with other sources of funding.

If an applicant receives an award, and after receiving the awards needs to change the hiring categories, it must request a post-award grant modification to change the categories of hiring and receive prior approval before spending CHRP funding by calling the COPS Response Center at 1-800-421-6770.

The American Recovery and Reinvestment Act (Recovery Act) requires grantees to report their financial and programmatic progress within 10 days after the end of each calendar quarter. The Recovery Act reporting requirements are in addition to quarterly financial status report and quarterly programmatic progress report requirements. The COPS Office plans to request information from grantees consistent with Section 1512 of the Recovery Act, including collecting information on the number of new jobs created and the number of jobs preserved using CHRP funding. Awarded agencies will be required to submit information in a timely manner as a condition of the award. The COPS Office is then required to post data from grantee reports to Recovery.gov. Please be advised that the submission of programmatic and financial reports on a timely basis is a significant condition of the CHRP grant and a violation of the grant requirement may result in termination of grant funding or other remedies.

In order to aid in compliance with the reporting requirements, awarded agencies should be prepared to track and report CHRP funding separately from other funding sources (including other COPS and federal grants) to ensure accurate financial and programmatic reporting on a timely basis. Your agency should ensure that you have financial internal controls in place to monitor the use of CHRP funding and ensure that its use is consistent with grant terms and conditions. Good practices in this area would include written accounting practices, an accounting system that tracks all drawdowns and grant expenditures, and the ability to track when each CHRP position funded is filled or vacant (including if the position was for a new hire or a re-hire).

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Section 4: NEED FOR FEDERAL ASSISTANCE

1) *Enter your law enforcement agency's total operating budget for the current AND previous two fiscal years.

CURRENT FISCAL YEAR (2009) \$ 18481300

PREVIOUS FISCAL YEAR (2008) \$ 20112300

PREVIOUS FISCAL YEAR (2007) \$ 19594700

2) *Enter the total jurisdictional (city, county, state, tribal) operating budget for the current AND previous two fiscal years.

CURRENT FISCAL YEAR (2009) \$ 210678472

PREVIOUS FISCAL YEAR (2008) \$ 231872705

PREVIOUS FISCAL YEAR (2007) \$ 215497950

3) *Enter the total jurisdictional (city, county, state, tribal) locally generated revenues for the current AND previous two fiscal years. *generated revenues may include locally generated property taxes, sales taxes and other taxes and revenue sources such as transportation taxes, transient lodging taxes, licensing fees, other non-property taxes and franchise taxes).*

CURRENT FISCAL YEAR (2009) \$ 119253101

PREVIOUS FISCAL YEAR (2008) \$ 187744066

PREVIOUS FISCAL YEAR (2007) \$ 208677611

4) *Enter the total jurisdictional (city, county, state, tribal) general fund balance for the current and previous two fiscal years.

CURRENT FISCAL YEAR (2009) \$ 50873400

PREVIOUS FISCAL YEAR (2008) \$ 84154702

PREVIOUS FISCAL YEAR (2007) \$ 86026249

5) *Since January 1, 2008, what percentages of the following employees in your jurisdiction (city, county, state, tribal) have been laid-off through lay-offs:

Civilian Law Enforcement Agency Personnel	0	%
Sworn Law Enforcement Agency Personnel	4.7	%
Other Government Agency Personnel	0.3	%

6) *Since January 1, 2008, what percentages of the following employees in your jurisdiction (city, county, state, tribal) have been furloughed through furloughs that have lasted or are scheduled to last a minimum of forty hours per person over the course of a year:

Civilian Law Enforcement Agency Personnel	0	%
Sworn Law Enforcement Agency Personnel	0	%
Other Government Agency Personnel	0	%

7) *Since January 1, 2008 what percentages of the following employees in your jurisdiction (city, county, state, tribal) to official policies that limit your jurisdiction's ability to fill vacancies (i.e. hiring freezes):

Civilian Law Enforcement Agency Personnel	0	%
Sworn Law Enforcement Agency Personnel	6.2	%
Other Government Agency Personnel	4.5	%

8) *The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities with a Census population greater than 20,000, please go to the US Census Bureau's American FactFinder to find the percent of families in poverty in your jurisdiction based on the 2005-2007 ACS. For jurisdictions below 20,000 in population represented in the U.S. Census, please select the nearest best match for your jurisdiction (for example, the county in which is located.) Please see the CHRP Application Guide for additional information and help in using the American FactFinder.

Percent of families in poverty 8.9 %

9) *The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates for communities. Please go to the Bureau of Labor Statistics' LAUS website to find detailed instructions for looking up your unemployment rate. As with the previous question, it may be necessary to select the nearest best match to your jurisdiction (for jurisdictions of fewer than 25,000 people may report their county level rate.) Please see the CHRP Application Guide for additional help in using the LAUS data.

Percentage unemployed for January 2009	7.9	%
Percentage unemployed for January 2008	5.8	%

10) *Indicate your jurisdiction's estimated residential property foreclosure rate for calendar year 2008. This rate should be the number of new default and auction foreclosure filings and new bank-owned foreclosures (REOs) in 2008 divided by the total number of residential households.

%

Check here if the information necessary to calculate this rate is unavailable.

11) Indicate if your jurisdiction has experienced any of the following events since January 1, 2008:

Military base closure or realignment.

A declaration of natural or other major disaster or emergency has been made pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.).

A declaration as an economically or financially distressed area by the state in which the applicant is located

Downgrading of the applicant's bond rating by a major rating agency.

Has filed or been declared bankrupt by a court of law.

Has been placed in receivership or its functional equivalent by the state or federal government

12) *Indicate if, since January 1, 2008, your jurisdiction has experienced an unplanned, non-recurring, capital outlay or revenue loss that has had a significant negative impact on your jurisdiction's fiscal health?

Yes No

12a) If YES, please express the cost of this event as a percentage of your total current operating budget

1.23 %

and please describe the event (please limit to 350 characters):

In 2008, there were 5 state declared disasters due to flooding in Illinois. those disasters were federally declared. The Illinois Department of Nautural incurred flood damage to park facilities, trails, boat ramps and access point Conservation Police were tasked with evacuating citizens and security patrols

13) *Using UCR crime definitions enter the actual number of incidents reported to your jurisdiction in calendar year 20 crime types:

Criminal Homicide	0
Forcible Rape	0
Robbery	4
Aggravated Assault	5
Burglary	12
Larceny (except motor vehicle theft)	55
Motor Vehicle Theft	1

*Note: If your agency currently reports to NIBRS, or does not report crime incident totals at all, please ensure that you UCR Summary Data style. Please see the CHRP Application Guide or the FBI's UCR Handbook for more information

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Section 5: LAW ENFORCEMENT & COMMUNITY POLIC

Proposed Community Policing Plan

COPS grants must be used to initiate or enhance community policing activities. Please complete the following questions to describe the types of community policing activities that will result from CHRP funding. You may find more detailed information about community policing at the COPS Office web site.

Community Partnerships

Community partnerships are on-going collaborative relationships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in the police.

My agency:

*P1) Regularly distributes relevant crime and disorder information to community members.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g. through regularly scheduled community meetings, annual community surveys, etc.).

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*P3) Regularly collaborates with other local government agencies that deliver public services.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*P4) Regularly collaborates with non-profit organizations and/or community groups.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant
 currently does, and plans to expand/enhance under this grant

*P5) Regularly collaborates with local businesses.

does not currently do, and has no plans to implement under this grant
 does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant
 currently does, and plans to expand/enhance under this grant

*P6) Regularly collaborates with informal neighborhood groups and resident associations.

does not currently do, and has no plans to implement under this grant
 does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant
 currently does, and plans to expand/enhance under this grant

Problem Solving

Problem solving is an analytical process for systematically 1) identifying and prioritizing problems, 2) analyzing problems, 3) responding to problems, and 4) evaluating problem solving initiatives. Problem solving involves an agency-wide commitment to go beyond traditional police responses to crime to proactively address a multitude of problems that adversely affect quality of life.

My agency:

*PS1) Routinely incorporates problem-solving principles into patrol work.

does not currently do, and has no plans to implement under this grant
 does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant
 currently does, and plans to expand/enhance under this grant

*PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and trends involving repeat victims, offenders, and locations.

does not currently do, and has no plans to implement under this grant
 does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant
 currently does, and plans to expand/enhance under this grant

*PS3) Routinely explores the underlying factors and conditions that contribute to crime and disorder problems.

does not currently do, and has no plans to implement under this grant
 does not currently do, and plans to initiate under this grant
 currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*PS5) Regularly conducts assessments to determine the effectiveness of responses to crime and disorder problems.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

Organizational Transformation

Organizational transformation is the alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

My agency:

*OC1) Incorporates community policing principles into the agency's mission statement and strategic plan.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*OC2) Practices community policing as an agency-wide effort involving all staff (i.e. not solely housed in a specialized unit).

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

*OC3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

does not currently do, and has no plans to implement under this grant

does not currently do, and plans to initiate under this grant

currently does, and plans to continue doing under this grant

currently does, and plans to expand/enhance under this grant

Community Policing Plan Narrative (please limit to 2,000 characters)